

University of Sargodha

(Registration Branch)

Application Form

(For Inter University Migration/NOC of Ex-Students only)

1.	Name of the Applicant Mr/Miss/Mrs
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2. Father's Name._____

3. University Registration no.

4. CNIC #.

5.

- a) Name of the last examination in which candidate appeared (Graduate/Post Graduate i.e BA/BSc, BS, MA/MSc,B.Com, BBA etc)_____
- b) Status of Examination (Pass or Fail)_____
- c) Year of appearing 1st/2nd Annual ____ OR Semester/Term ____ 20____
- d) Roll No._____Session_____

6. Name of University in which the applicant wants to migrate_____

- 7. Reason of Migration_
- 8. <u>Declaration</u> I, the undersigned, solemnly declare that all information provided by me is correct and I shall be responsible for any wrong statement or record in/with this application.

Further, I have attached these documents **duly attested by Gazetted Officer** (please attach under mentioned documents & tick the blank box)

I.	Last Result card/Transcript/Degree/Certificate	
II.	Two passport size photographs	
III.	One photocopy of ID card	
IV.	Bank Challan form Slip bearing NoDate	
V.	Affidavit on Judicial Stamp Paper of Rs 20/- (in case of Duplicate N.O.C request)	

SIGNATURE OF APPLICANT

Mobile (Mandotary):_____Email:____

Address:_____

9. <u>Recommendations</u>

	GNATURE & STAMP OF DIRECTOR/PRINCIPAL/CHAIRMAN/INCHARGE/HOD
	nplete address if you wish to receive NOC/Migration Certificate via courier/Registered Mail)
-	Father Name
Address	
Mobile (Mandotary):	Email:

Instructions/Guidelines

N.O.C/Migration Certificate for Interuniversity Migration (For Ex-Students Only)

- Step 1: Fill NOC Application Form (available on website <u>www.uos.edu.pk</u>)
- Step 2: Attach all documents (attested by Gazetted Officer) with the form:-
- a) 2 x Photographs (Passport size, blue background)
- b) CNIC (Photocopy)
- c) Last Result Card/Transcript (Pass or Fail) or Degree
- d) **For Duplicate NOC only:** Affidavit on Judicial stamp paper of Rs. 20/- (duly attested by Oath Commissioner) is mandatory and is to be attached alongwith application
- Step 3: Fee submission
- a) Download Fee Challan Voucher/Slip (available on website <u>www.uos.edu.pk</u>)
- b) Deposit Rs. 1500/- as Normal Fee Process Time: (07 Working Days)
- c) Deposit **Rs. 2000/-** as Urgent Fee **Process Time :** (03 Working Days)
- d) Deposit **Rs 3000/-** as Duplicate Fee **Process Time :** (10 Working Days *Tentatively*) (*Please note: money order etc. shall not be accepted*)
- e) You can deposit this fee at any HBL branch in Pakistan.
- f) Attach this Challan Slip with the NOC Application Form.
 - **Step 4:** Submit this duly completed Application Form at Reception of Registration Branch and get your Diary number for future reference.

OR

Send through courier/mail at:

Deputy Registrar (Reg), Registration Branch, University of Sargodha, Sargodha

Important Note:

- 1. Date, on which application shall be submitted in Registration Branch, shall not be included in stipulated time.
- 2. NOC is issued to Ex-students i.e Passed out/failed/dropped out/struck off etc only
- 3. Please mention address carefully with active contact number, if you want this NOC/Migration Certificate to be sent to your correspondence address through courier services.
- 4. Kindly add 4/5 working days in case you have requested Registration Branch for NOC/Migration Certificate via Courier/Registered Mail.
- 5. Please wait patiently after all above process is done; we shall try to manage your application within given time.
- 6. You can contact Registration Branch via email for any inquiry; <u>registrations@uos.edu.pk</u>
- 7. Registration Branch shall not process any incomplete/unclear application and responsibility shall be on the applicant.